



**BODEGA BAY PUBLIC UTILITY DISTRICT**

P.O. BOX 70 • 265 DORAN PARK ROAD • BODEGA BAY, CALIFORNIA 94923 TELEPHONE 707-875-3332  
FAX 707-875-9610

Date: Account #

To: Service  
Address:

**NOTICE OF DELINQUENCY AND IMPENDING TERMINATION**

The total amount of \$\_\_\_\_\_ which includes delinquent charges for water and sewer service for the above property, plus current late charges, must be paid by \_\_\_\_\_.

If payment in full is not received by this date, water service will be discontinued and the bi-monthly bill will continue to accrue. **A re-connect charge of up to ONE HUNDRED DOLLARS (\$100.00) will be assessed on each account before service can be resumed.**

BODEGA BAY PUBLIC UTILITY DISTRICT

By \_\_\_\_\_  
Janet Ames, General Manager

**TOTAL DUE: \$ \_\_\_\_\_**

The customer may:

1. within five (5) days of receipt of this notice, initiate a complaint or request an investigation by the District concerning such service or charges.
2. within thirteen (13) days of the date of this notice, request an extension of the payment period on the basis it is beyond his or her means to pay in full during the normal period for payment and that such payment be amortized over a longer period of time.
3. within five (5) days of receipt of this notice, request information on the availability of financial assistance including private, local, state or federal sources, if any.
4. within thirteen (13) days of the date of this notice, provide certification of a licensed physician that discontinuance of water service will be life-threatening to the customer and that the customer is financially unable to pay for service within the normal payment period and is willing to enter into an amortization agreement with the District.

Such requests may be made to the District General Manager by letter or by phone at the above address and number.

You may also request a copy of the District's policy on discontinuation of residential service at the same phone number or address.